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ISO/PAS 17712 Manufacturer

HIGH Security Seals Guidelines



**For: Distributor / Reseller / end User of High Security Seals
(Cable seals: F350, F500 – Bolt Seals: SH2000, SHL2000, Snaptrackers)**

Distributors/Resellers

- Should not sell seals without the manufacturer's identity marked on the seal.
- Should order seals with unique identifier and numbering sequence.
- Should record all aspects of a seal shipment, including source, seal numbers and identifiers, description and the name and address of the individual placing the order and the consignee for the order.
- Should agree to retain such records for a period of at least seven (7) years. Upon request from a government regulatory agency, the distributor/reseller will make the necessary records available to assist the agency in the investigation of a cargo shipment incident.
- Should maintain historical data on their seals inventories and sales.
- Should restrict the distribution of custom-designed seal application and/or removal tools to facilities authorized by the bona fide user.
- Should conduct an initial security risk assessment of its facilities and implement countermeasures and/or policies to overcome potential vulnerabilities or threats.
- Should control access to storage areas and locking docks, and store seals in secure areas.
- Should lock all loaded trailers or containers on the premises.
- Should "inspect what it expects", by verifying driver identification, if applicable, and verifying the load and count of inbound seal components.
- Should implement a policy for off-hour deliveries to ensure prior notice of these deliveries. The policy should require the presence of an authorized individual to receive these shipments. Advance notification, by phone, fax or e-mail, should be required from all vendors/suppliers for incoming deliveries.
- In case of disposal of High Security Seals, all seals have to be rendered non-functional prior to final disposal.

User knowledge and discipline

- Should apply proper control of and record-keeping about seals prior to their application and use.
- Should maintain data on their seal inventories.
- Should control access to storage areas and store seals in secure areas.
- In case of disposal, should make sure that all seals are rendered non-functional prior to disposal.